



Memorandum

To: Honorable Mayor Maso and Members of the Frisco City Council

cc: George Purefoy, City Manager
Paul Knippel, P.E., Director of Engineering Services

From: Elizabeth Metting, P.E., Assistant Director/City Engineer

Date: June 15, 2010

Subject: Consider and act upon adoption of a Resolution authorizing the City Manager to execute Amendment Number One to the Professional Services Agreement by and between the City of Frisco and Kimley-Horn Associates, Inc., to revise Engineering Design Standards and Construction Details

Action Requested: City Council consideration and approval of a Resolution authorizing the City Manager to execute Amendment Number One to the Professional Services Agreement by and between the City of Frisco and Kimley-Horn Associates, Inc. (KHA) of Dallas, Texas, in the amount of \$100,100 to revise Engineering Design Standards and Construction Details.

Background Information:

Previous Council Action

June 16, 2009 Council approved Professional Services Agreement with KHA for \$295,200

This project is for a comprehensive update to the City's Engineering Design Standards and Construction Details for the design and construction of public infrastructure for paving, traffic, drainage, and utilities. The first phase of the update includes evaluating the current standards, ordinances, guidelines, construction specifications and details; recommending revisions to existing and/or creating new standards; and developing the new draft design standards and details.

KHA is nearing completion of the first phase, which will produce a draft document in late July 2010.

Amendment Number One addresses the next phase of the project, which includes public outreach and implementation and updating the ROW Ordinance. The following summarizes the next steps:

Concurrence: Provide outreach to development, engineering, and construction communities to introduce the new draft standards for their review and comment.

Implementation: Implement the new standards including a formal introduction of the standards and staff training on the new, web-based standards.

Additional Services: Additional meetings, or significant revisions based on stakeholder feedback beyond those identified in the Scope of Services; completion of standard details for paving, traffic, drainage, utilities, and miscellaneous disciplines; hard copies of final documents; website creation or population of data services; evaluate the City's current ROW Ordinance; identify inconsistencies with proposed Engineering Standards; identify language to keep, revise or develop new; develop new Ordinance in coordination with City Attorney; implement revised Ordinance

The cost of Amendment Number One totals \$100,100. It is anticipated that this phase of the project will take approximately six months to complete.

Alternatives: City Council could consider the following alternatives:

- Approval of the Resolution
- Send back to staff with direction

Financial Considerations: Staff recommends funding this project from the Engineering Services Department FY 10 Operating Budget and the Public Works Department FY 10 Operating Budget.

Legal Review: Amendment Number One has been reviewed and approved by the City Attorney's Office as to form and legality.

Supporting Documents: Supporting documents include the following items:

- Copy of the Resolution
- Copy of Professional Services Agreement

Staff Recommendation: Staff recommends approval of Amendment Number One. Staff will be present at the meeting to address the City Council's questions relating to this agenda item.